



HONG KONG SWIMMING TEACHERS' ASSOCIATION
Hong Kong College of Special Needs Swimming
SNC11_17(HK)
New Applicant



Organizer

School for Persons with Special Needs, Hong Kong Swimming Teachers' Association (the School)

Aim of the Course

To provide persons with special needs sustainable and the popularity of swimming lessons, through the promotion and organization of special activities on the water to those in need, help them to develop their potential, cultivate noble sports spirit and positive integration into the community.

Target Applicants

Students with special needs introduced by professionals in this field.

Venue and Time

Date	Location of Swimming Pool	Activity/ Time	Remark
8 th October, 2017 (Sunday)	鄧肇堅中學泳池(灣仔) Tang Shiu Kin Secondary School(Wanchai)	Test ability of student 6:00p.m to 8:00p.m.	New student must attend (see Remark 2)
	景嶺書院泳池(將軍澳) King Ling College(Tseung Kwan O)	Test ability of student 5:30 p.m to 6:30 p.m	
15 th October, 2017 to 17 th December, 2017 (Sunday)	鄧肇堅中學泳池(灣仔) Tang Shiu Kin Secondary School(Wanchai)	Lecture, 10 lessons 6:00 p.m. to 7:00 p.m. or 7:15 p.m. to 8:15 p.m.	
	景嶺書院泳池(將軍澳) King Ling College(Tseung Kwan O)	Lecture, 10 lessons 5:30 p.m. to 6:30 p.m. or 6:45 p.m. to 7:45 p.m.	
17 th December, 2017 (Sunday)	鄧肇堅中學泳池(灣仔) Tang Shiu Kin Secondary School(Wanchai)	Assessment	Student must attend. The test could be conducted 1 week earlier upon receiving early notice from parent.
	景嶺書院泳池(將軍澳) King Ling College(Tseung Kwan O)		

Remarks:

1. Parents are free to choose the venue while training time will be determined by the School.
2. New students must attend the ability test held on 8th October, 2017. Existing students will be exempted.
3. If a student, through testing, is considered not suitable for group learning, the parent may consider applying for one-to-one private tutorial. For details please contact the School.
4. Last date for application is 30th September 2017.

The Teachers

All teachers are holders of 'Special needs water sports teacher's certificate' granted by the School.

No of Intakes

The maximum number of students is 40 to 50. The School reserves the right to accept any application.

Fee

\$1,300 per 10 lessons.

Successful applicants for "needy families assistance programme" the fee will be reduced by half i.e. \$650 (for 10 lessons)

Needy Families Assistance Programme

The programme is to finance families including those CSSA families, families receiving Community Care Fund, or students whose family is facing unexpected events. Needy family may apply and provide the following information:

1. Family under CSSA, family facing unexpected events to furnish or receiving community care fund to furnish "SNC10_17(HK) form", attach a copy of the certificate and "needy families assistance programme application form".

Applicant should note:

- a. Family facing unexpected events must be referred by a registered social worker, principle or teacher (referral agent) where the student is studying;
- b. Applicants concealing information or making false misrepresentation will be required to pay back the subsidy granted by the School.
- c. The School reserves the right to determine if an applicant is eligible for fee reduction
- d. The School reserves the right to amend, add, delete, interpret the rules and the decision to approve an application.
- e. An eligible student who failed to attend for 8 or more sessions will not be allowed to apply for the scheme again.

Payment Method

By crossed cheque make payable to "Hong Kong College of Special Needs Swimming Company Limited".

Or

Deposit cash in the Association's account at Shanghai Commercial Bank, A/C no: 348-82-05037-1 and attach the deposit slip with the application form. (Remember to keep a photocopy for yourself)

How to Submit Application

Mail the filled-in the application form together with a cheque of \$1,300 or the original payment slip to the School at Flat A, 3/F, Shung Lan Mansion, 37 Leighton Road, Causeway Bay, Hong Kong Swimming Teachers' Association by no later than 30th September 2017.

*note that postage \$1.7 applies only to the weight of 30 grams and size of messages less than 245 mm x165 mm. Underpaid letter may be detained by the post office, this Council will not supplement fee to the post office to receive.

Points to Note

Students unable to attend due to illness, if a medical certificate is submitted, will not be considered as absent.

Students attend all the 10 lessons will be allowed to participate in the next phase of the course.

About the Swimming Pool

1. Warm Water System

Swimming pool with warm water system, annual average water temperature to keep at 30-33 degrees Celsius.

All are indoor swimming pools, the water and the room are maintained at constant temperature.

2. Other Facilities

Swimming pool provides a wide range of teaching materials to meet the needs of different age and level of student

Swimming pools are equipped with platform and moderate depth, suitable for all kinds of swimming classes

Swimming pool with the spectator stands for the convenience of parents watch

Fee includes admission charges for the parents and students

3. Changing Room

Heated lamps kept the locker room at appropriate temperature

Cold and hot water showers

The rooms are cleaned regularly and being kept in a clean and tidy condition

The Course

The Pools

The swimming pools are only for use by the School at the about mentioned periods.

No substitute lesson will be provided for those absentees irrespective if medical certificates are provided. If parent considers his/her child not suitable for the course he/she may withdraw and a refund will be made for the lessons yet to be held.

The teacher-student ratio: depending on student background and schedule, is up to 1:6.

Safety and Hygiene

During the swimming lessons, swimming pools there are stationed with sufficient qualified lifeguards.

Swimming pools are equipped with platform and moderate depth, suitable for all kinds of swimming classes

Topics will include self-help skills and enable students to learn less self survival

Periodic inspection and change the water in a pool, ensure that the water quality conforms to government standards

The water quality is monitored regularly by the swimming pool owner.

Monitoring Progress

Each student is required to attend professional assessment prior to enrollment, including health, physical and mental behavior etc.

Parent or guardian is also required to participate in interviews prior to enrollment, understanding the teaching plan

An assessment will be conducted at the end of the 10 lessons.

Students with good performance may be recommended to join the Hong Kong Sports Association for the mentally handicapped to undergo further training. Outstanding students may also have the opportunity to represent Hong Kong in international competitions.

To enable parents to understand more effectively the swimming class and dealing with queries of parents, Hong Kong swimming teachers Association will arrange for specialist is responsible for communicating with parents to enhance communication efficiency.



香港游泳教師總會

HONG KONG SWIMMING TEACHERS' ASSOCIATION

香港特殊需要人士普及游泳課程

SNC11_17(HK)報名表格



Stud No : _____

Personal Information *(Please use block letter)*

Name of Student : (中文)_____ (Eng)_____

Date of Birth : ___D/ ___M/___Y Age: _____ HKID No :

				X	X	X	X
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SEX : M / F Name of Sch: _____

Disability: Mental(L/M/S) /Deaf /Visial Disab/ Autistic/Other: _____

Important issues needs attention of teachers: _____

Address : _____

Name of Parent/Guardian : (中文)_____ (Eng)_____

Name of Parent/Guardian tel : _____ E-mail : _____

Select by :

Date	Activity/ Time	Location of Swimming Pool
(Every Sunday)	<input type="checkbox"/> 6:00 p.m. to 7:00 p.m.	Tang Shiu Kin Secondary School(Wanchai)
	<input type="checkbox"/> 7:15 p.m. to 8:15 p.m.	
	<input type="checkbox"/> 5:30 p.m. to 6:30 p.m.	King Ling College(Tseung Kwan O)
	<input type="checkbox"/> 6:45 p.m. to 7:45 p.m.	

Needy Families Assistance Programme :

Apply for comprehensive social security assistance, Special events family or community care fund families (tick this option and submit with a copy of the certificate and submit with a "needy families assistance programme application form")

Name of Bank : _____ Cheque No : _____ Deposit Date : _____

*At the back of the cheque please put down name of the student and if he/she is a member provide the member no. No post-dated cheque will be accepted.

Declaration : 1. I certify that the information provided are correct and true.

2. Participation in this program is voluntary, I will not hold the Hong Kong Swimming Teachers' Association or the School responsible for any accident or danger or damage occurred during the training lessons.

Date

Signature of Parent/ Guardian

(The information provided above are only for training purposes. Insufficient or incorrect information provided will lead to delay in processing or rejection of the application.)

Please fill in the correspondence address

Name	Name :
Address	Address :



香港游泳教師總會
HONG KONG SWIMMING TEACHERS' ASSOCIATION
香港特殊需要人士普及游泳課程
Needy Families Assistance Programme
Application Form



報名編號
(Official Use)

<<This form must be filled in by the applicant (Parent/ Guardian) and principal/ teacher (the referral staff)/ social worker>>

Case Information — (Applicant must be aged 18 years or above)

Name of Appl (中文):		(Eng):	
Relationship with Student:		E-mail:	
HKID No:		SEX:	<input type="checkbox"/> M <input type="checkbox"/> F
Date of Birth:	D/ M/ Y	年齡:	
Tel (Res):		(Mobil):	
Occupation:		Education Level:	Primary/ Secondary/ Tertiary
Monthly Income:		Marital Status:	M/ S/ D
Family Size:	(Include App)	Resident:	<input type="checkbox"/> self-own <input type="checkbox"/> rented
Address:			

Reason for application (must be filled by principal/teacher (referral staff)/social worker): _____

Name of Referral Organization

Name of Organization:			
Name of referral staff/ social worker		Title:	
Tel/ Mobile:		Fax/E-mail:	
Address:			

Remarks

- (1) I declare, all these information are true and correct, if unreported or false reporting, the relevant application shall be terminated, I will refund payment, material or compensate the loss. If any information is changed, I will as soon as possible, inform staff of the community support centre.
- (2) Personal information (the data) provided by applicants to the School for the assessment of the application is voluntary, the data may also be used by the statutory regulator for checking, to assess the use of sponsorship as appropriate. In general, the applicant has the right of access and to correct the personal data in the future.
- (3) Our staff will, depending on circumstances, contact the referral staff/ social worker and the applicant, Where necessary, interviews with the applicant or home visits may be requested. Eligible persons would be required to disclose of assets and income, for assessment of the need and urgency of services.
- (4) The personal information provided by the applicant may be disclosed by the Hong Kong Swimming Teachers' Association (HKSTA) to its staff, service-related volunteer and other units under the HKSTA
- (5) The applicant undertakes not to hold the HKSTA or units under HKSTA liable for any accidents, danger or injury arising for provision of the swimming lessons.
- (6) The HKSTA has the final decision and approval on all applications.

*** I have read the above, hereby declare and agree the information provided is complete, true and accurate.**

Signature of Applicant:	Signature of referral staff/social worker:	Chop of referral Org:
Name: (正楷)	Name: (正楷)	
Date:	Date:	

由本會職員填寫

For use by Hong Kong Swimming Teachers Association

審批者姓名:	審批者簽署:	日期:
備註:		